

Westinghouse Savannah River Company (WSRC)

Financial Training Program

Overview

Westinghouse Savannah River Company is located in Aiken, South Carolina. Their financial management program is outlined below. The WSRC course development team has used very innovative teaching methods to deliver their training, i.e., “game” boards, maps, and other visual aides.

Point of Contact

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Courses Available

Course Title:	Product Orientation
Developed:	May 1993
Participants:	Financial Personnel (Non-Production personnel)
Objective:	Provide a basic understanding of the DOE Nuclear Weapons Complex, how products flow through the Complex, Savannah River Site’s role in the Complex, processes at the Savannah River Site, and how Budget & Reporting Codes provide funding to the Savannah River Site.
Prerequisites:	None
Media:	Course uses large map with symbols designating DOE sites, boxes and objects representing products (i.e., a catfood can represents tritium), colored monopoly money and several overhead slides.
Course text:	Illustrated, 50 pages
Course length:	3 hours

Financial Training Program at WRSC, Continued

Courses Available

Course Title:	Federal Budget Process
Developed:	July 1993
Participants:	Financial Personnel (Can be used for most personnel)
Objective:	Demonstrate a basic understanding of the Federal Budget Process, focusing on key participants and their roles and responsibilities in the process and on the major milestones and concepts associated with Federal budgeting.
Prerequisites:	None
Media:	Course uses large “monopoly board” squares with symbols designating significant dates and events in the Federal Budget Process, a \$25,000 dollar pyramid to illustrate the execution phase, and a large jeopardy board used for the audit and review phase. Posters and handouts are used to support information.
Course Text:	Illustrated, 77 pages
Course Length:	4 hours

Course Title:	WSRC Accounting Systems
Developed:	February 1994
Participants:	Financial Personnel (Can be used for most personnel)
Objective:	Demonstrate a basic understanding of the WSRC Accounting System focusing on key participants and their roles and responsibilities in the system and on the major milestones and concepts associated with the Accounting System. Focuses on the feeder systems.
Prerequisites:	None
Media:	Course uses large “accounting pursuit” (i.e., trivial pursuit) board with wedges signifying each participant has acquired a basis understanding in each of the accounting process areas. Overhead slides are used to support information.
Course Text:	Illustrated, 154 pages
Course Length:	6 hours

Financial Training Program at WRSC, Continued

Courses Available

Course Title:	Project Classification & Funding Criteria
Developed:	March 1994
Participants:	Financial Personnel
Objective:	Demonstrate an understanding of the rules for classifying and capitalizing projects and activities, focusing on the key criteria and determination factors as well as on the DOE and WSRC resources available in the decision-making process.
Prerequisites:	None
Media:	Course uses large citation car and slide projector simulating a drive across the Savannah River Site. Slides depicting road signs are used to teach rules, concepts and DOE orders, and actual picture slides of examples are used to illustrate. Slides and posters are used to support information.
Course Text:	Illustrated, 46 pages
Course Length:	3.5 hours

Course Title:	Encumbrance Reporting System
Developed:	Currently scheduled for completion, August 1995
Participants:	Financial and Procurement Personnel
Objective:	Demonstrate an understanding of the encumbrances, the encumbrance reporting system and the roles and responsibilities of key personnel in the encumbrance process. The encumbrance reporting system measures the level of encumbrances (commitments) of the Savannah River Site.
Media:	Currently under development
Prerequisites:	None
Course Text:	Draft - Illustrated, 87 pages
Course Length:	4 hours - proposed

Financial Training Program at WRSC, Continued

**Courses
Available**

Course Title:	Rate Development and the Consolidated Labor System (CLS)
Developed:	Currently scheduled for completion, August 1995
Participants:	Financial Personnel
Objective:	Demonstrate an understanding of rate development, be able to analyze variances and know the roles and responsibilities of key personnel in the rate development process as it applies to the Savannah River Site.
Prerequisites:	None
Media:	Currently under development
Course Text:	Draft - Illustrated, 24 pages
Course Length:	4 hours - proposed
